

Marshall District Library
Board of Directors
Regular Meeting
November 12, 2024

The regular meeting of the Marshall District Library was called to order by President Ann Fitzpatrick at 7:00 pm.

Roll call was read by Secretary, Joanne Davis.

Members present: Carol Bagi, Mary Fountain, MJ Harting-Minkwic, Ann Fitzpatrick, Gerry Marshall, and Joanne Davis

Members Absent: Kara Boughton

Others present: Angela Semifero and Nate Palmer

President Ann Fitzpatrick led the group in the Pledge of Allegiance.

Approval of Agenda:

Carol Bagi made a motion to approve the agenda of the November 12, 2024 meeting, supported by Mary Fountain. Motion carried.

Approval of Minutes:

A motion to approve the minutes from October 8, 2024 made by MJ Harting-Minkwic, supported by Carol Bagi. Motion carried.

Financial Report: Treasurer Carol Bagi previously reviewed the bills.

Bills: Carol Bagi made a motion to approve the October 2, 2024 through November 5, 2024 bills in the amount of \$147,289.90. All present voted yes.

Library Directors Report:

- The library received \$47,825.55 in property taxes from the City of Marshall. The township property taxes will be distributed during January and February 2025.
- October gifts and grants financial statement was discussed. We received the final disbursement of funds from the Roy estate of \$42,779.29 and will be placed into CDs at a local bank.
- A balance of \$622,072 in the gifts and grants fund equity are used for special projects and are not used from the general operating fund.
- CISD received a grant and will donate \$3,000 for the Dolly Parton's imagination library.
- A few applicants applied for the local history room internship and will be interviewing this week.

- Mikey has requested to reduce his hours to part-time and the library has since hired a full-time employee, Zack Langford, that will start this week.
- Angela was a keynote speaker at the Michigan Library Association and spoke about building relationships and making magic within the community.
- The library is now subscribing to the Kanopy streaming film service.
- The John Bellairs walk went well and was held on October 4 & 5th.

Committee Reports:

- Building and Site – did meet to discuss the local history room bids
There was an additional cost for the sophisticated temperature control system and the committee decided not to proceed with that route of the temperature control system. Instead, they will use a mini-split temperature unit that will be much cheaper and be able to sustain the accurate temperature of the local history room.
Another bid will be received from Library Designs for the carpet and furniture.
The building and site committee will meet December 10, 2024 at 6:15 pm.
- Finance – did meet, will meet December 10, 2024 at 6:45 pm
- Personnel – did not meet
- Policy – did not meet

Unfinished business: None

New Business:

Local History Room Bids

A motion to approve the local history room construction bid from Schweitzer Construction of Battle Creek of \$112,400.00 and the electrical bid from LM Electric of Albion of \$29,100.00 was made by Gerry Marshall on behalf of the building and site committee. All present voted yes.

Comments from the public:

None

Comments from the board:

MJ Harting-Minkwic asked about Nikki's Noodle Studio in downtown Marshall.

Angela discussed that Nikki's Noodle Studio will participate with the library during Happy Camp for pizza and story time. In addition, The Hub will participate with the library during Happy Camp and provide a tour of the well-designed space.

Meeting adjourned at 7:53 pm. The next meeting will be December 10, 2024.

Respectfully submitted,
Joanne Davis, Secretary